VILLAGE OF MAYVILLE

CODE & ZONING UPDATE PROJECT

MEMORANDUM — PROJECT STATUS UPDATE

TO: Village of Mayville Board of Trustees

FROM: Nichola Ostrander, President — CMD Group, Inc.

DATE: August 4, 2026

RE: Monthly Status Update — Village Code & Zoning Update

This memo provides the Board with a monthly update on the progress of the Village's effort to update its Municipal Code and Zoning regulations. The following summarizes work completed to date, where the project currently stands, and the anticipated next steps.

PROGRESS TO DATE

Following the project kickoff meeting held June 24, 2026 at the Carlson Community Center, the following work has been completed:

- Reviewed the research and recommendations developed as part of the Village's Comprehensive Plan. This material is serving as the foundation for the update so that we build on prior work rather than duplicating it.
- Requested an electronic copy of the Village's current code and zoning regulations from the Code Officer to serve as the working baseline for the update.
- Coordinated with the consultant team that prepared the Comprehensive Plan to obtain their supporting code and zoning research.

CURRENT STATUS

With the Comprehensive Plan review complete, the project is now moving into its public-engagement phase. A community survey is currently being developed to gather resident input on the priorities and direction of the code and zoning update. The project remains on track, with no significant obstacles at this time.

NEXT STEPS

- Community survey — to be distributed to residents in August and September to gather public input.
- Public workshop — anticipated in early October to review survey results and discuss the update with the community.
- Continued drafting of the updated code and zoning regulations, informed by the Comprehensive Plan, the current regulations, and community input.

We welcome any questions or direction the Board may wish to provide, and would be glad to present a more detailed update at an upcoming Board meeting at the Board's convenience.

Respectfully submitted,

Nichola Ostrander
President, CMD Group, Inc.